**Author Declaration Form**

**Submission information**

|  |  |
| --- | --- |
| Submission title: |  |
| Corresponding author: |  |
| Email address: |  |
| Submission date: |  |

**Originality and exclusivity**

|  |  |
| --- | --- |
| I / we confirm that: | Tick |
| The submission is original and has not been published elsewhere |  |
| The submission is not under consideration by any other journal |  |
| All necessary permissions for copyrighted material have been obtained |  |

**Authorship**

|  |  |
| --- | --- |
| I / we confirm that: | Tick |
| All listed authors have made significant contributions to the work |  |
| All authors have reviewed and approved the final submission |  |
| No individuals deserving authorship have been excluded |  |

|  |  |
| --- | --- |
| Authors\* | Affiliation(s) |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| \*JVRP accepts submissions with max. 5 authors |

**Ethical compliance**

|  |  |
| --- | --- |
| I / we confirm that: | Tick |
| The research did not involve human participants or animals and therefore did not require any form of ethical approval |  |
| The research did involve human participants or animals and subsequently complied with relevant ethical standards |  |
| Approval was obtained from an appropriate ethics review board and a screenshot of approval is included in additional information below |  |
| Additional ethical approval was not required from the employer |  |
| Additional ethical approval was required from the employer and a screenshot of approval is included in additional information below\* |  |
| Additional information |
|  |

*\*if your study involves NHS patients, staff or premises, and is deemed 'research' by the NHS, then you will need to submit the approval of NHS IRAS (Integrated Research Application System).*

**GDPR statement**

|  |  |
| --- | --- |
| I / we declare that: | Tick |
| All data is processed in compliance with the General Data Protection Regulation (GDPR) 2016. |  |

**Conflict of interest disclosure**

|  |  |
| --- | --- |
| I / we declare that: | Tick |
| No conflicts of interest |  |
| All financial or personal relationships that could influence the work have been disclosed below |  |
| Additional information |
|  |

**Funding acknowledgement**

|  |  |
| --- | --- |
| I / we declare that: | Tick |
| No external funding was received |  |
| The following funding sources below supported this work |  |
| Additional information |
|  |

**Copyright agreement**

|  |  |
| --- | --- |
| I / we agree to: | Tick |
| Grant a licence under a Creative Commons agreement as per the journal’s policy |  |
| Grant the journal the right to edit, publish, distribute, and archive the submission |  |

**Employer declaration**

|  |  |
| --- | --- |
| Employer representative: |  |
| Job role: |  |
| Email address: |  |

|  |  |
| --- | --- |
| I / we confirm that: | Tick |
| Permission was given to the author to undertake the research outlined in this form |  |
| I / we have reviewed and approved the final submission |  |
| The author has permission to refer to the organisation by name |  |
| The author has permission to refer to the organisation only by industry, for example, “a public sector organisation,” “an SME in the construction sector,” or “a large engineering firm” and the preferred reference is included below |  |
| Additional information |
|  |

**Author liability statement**

|  |  |
| --- | --- |
| I / we agree to: | Tick |
| Assume full responsibility for the content of the submission, including but not limited to its accuracy, originality, ethical compliance, and any legal or regulatory implications |  |
| The journal, its editors, reviewers, and publishers shall not be held liable for any claims, damages, or legal actions arising from the content, publication, or distribution of the submitted work. This includes, but is not limited to, allegations of defamation, infringement of intellectual property rights, breach of confidentiality, or ethical misconduct |  |
| To indemnify and hold harmless the journal and its representatives against any costs, losses, or legal expenses incurred as a result of third-party claims related to the submission |  |

**Signatures**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Employer name: |  | Signature |  | Date |  |
| Author name |  | Signature |  | Date |  |
| Author name |  | Signature |  | Date |  |
| Author name |  | Signature |  | Date |  |
| Author name |  | Signature |  | Date |  |
| Author name |  | Signature |  | Date |  |